

# MECHANICAL CHANGEOUT INSPECTIONS

We offer several options for inspecting residential mechanical changeouts. Our customers can select the options that work best for them.

## STANDARD

Our inspector will send an electronic alert to the contractor when he or she is on the way, with a minimum of one hour's notice. (Note: Must opt-in for alerts.)

## H1

If the homeowner will be waiting to greet the inspector and grant access to the home, the contractor should use an H1 inspections request. Code Enforcement staff will contact the homeowner directly to schedule a time. NOTE: H1 inspections should always be used when the homeowner is waiting, and only used when the homeowner is waiting.

## IBA

For an additional fee, contractors can use our Inspection by Appointment (IBA) service to secure a block of the inspector's time (two-hour minimum) for the inspector to be on-site at a specific date and time.

## OTI

For an additional fee, contractors can schedule overtime inspections (OTI) before or after business hours (two hour minimum).



## READY TO SCHEDULE YOUR INSPECTION?

Log in to your contractor dashboard at [webpermit.mecklenburgcountync.gov](http://webpermit.mecklenburgcountync.gov) or call 980.314.CODE and select option 2, then option 2 again. Additional information is available at [meckpermit.com](http://meckpermit.com).